

Brett Marsh Transport Ltd Employment Application



PERSONAL DETAILS

First Name: _____ Last Name: _____
 Other Given Names: _____ Date of Application: _____
 Current Address: _____
 Town/City: _____ Home Phone: _____
 Post Code: _____ Mobile Phone: _____
 Email: _____

DESIRED POSITION (if more than one please indicate preference):

Line Haul Driver
 Night Shift Driver
 Full Time
 Casual
 Part Time

If other, please specify _____

If successful, when are you available to commence work? _____

RELEVANT QUALIFICATIONS/LICENCES

(list licences, classes, endorsements e.g. forklift, dangerous goods etc.):

Type and/or Class	License/Authority	Special Conditions	Expiry Date	Years Held

***PLEASE ENSURE 2 COPIES OF YOUR DRIVERS LICENSE IS ATTACHED**

EMPLOYMENT HISTORY

(list your past 3 positions with the most recent first and attach your Curriculum Vitae):

Type and/or Class	License/Authority	Special Conditions	Expiry Date	Years Held
1				
2				
3				

REFEREES (Please list 3 professional referees, preferably from your most recent jobs, which will provide work related references and for whom you give the company permission to contact):

Referee Name	Contact Phone Number	Referee Position Title	Your relationship with this person? Manager/Supervisor/Team Leader	Were they your direct boss?
1				
2				
3				

Please complete this form and provide all relevant documents – including Curriculum Vitae, two copies of drivers license, completed third party criminal history form and any other relevant documentation.

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Are you legally entitled to work in New Zealand?

Yes

No

Do you have a work permit?

Yes

No

If yes, it will be necessary to produce your passport and any work permits before any potential employees are offered a position with us.

DRIVING RECORD

Please note: Any employee may be charged with the responsibility of operating a company vehicle

License Number: _____

Expiry Date: _____

Class: _____

Have you ever had any license or permit suspended or revoked?

Yes

No

Have you ever been involved in a vehicle accident?

Yes

No

Detail all motor vehicle accidents you have been involved in in the past 5 years

Have you ever been charged with drug or alcohol driving related offences?

Yes

No

If yes, please provide specific details:

Have you ever been convicted of a traffic offence? (Excluding parking offences)

Yes

No

If yes, give details _____

Do you have any demerit points or conditions on your license?

Yes

No

Do you have any cases pending?

Yes

No

If yes, give details _____

Do you have a current DOL Fork Lift certificate?

Yes

No

Do you have an F endorsement?

Yes

No

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As trust is an important aspect of any role at Brett Marsh Transport Ltd, please advise if you:

- a) Have ever been convicted of any criminal offence that involves fraud, dishonesty or acts of assault or violence;
- b) Are the subject of any present criminal investigation or prosecution which may affect your ability to carry out this role;
- c) Have been sentenced to imprisonment. Yes No

(Please note that under the Criminal Record (Clean Slate) Act 2003, you are not required to disclose certain offences.)

We understand and respect an applicant's right to privacy and this information will only be used for the purpose of determining whether an applicant is suitable for employment.

If yes, please outline what convictions you have been or have pending, and any comments on these you wish to make to support your application for employment with us:

APPLICATION DECLARATION

I, _____ **declare and authorize the following information.**

I do not have any commitments, which may prevent me from attending Brett Marsh Transport Ltd as a possible place of employment and no other commitments that may affect me working during the hours of work.

If there are commitments, please provide details _____

If my application is unsuccessful, I consent to the company retaining the information contained in this application form for a period of 12 months for the purpose of considering suitability for any other position that may arise with this company in the future.

I accept that if the company is not satisfied with the result from the following pre-employment checks and any relevant personal information, which is provided/obtained during the recruitment process, I may not be offered employment, or my employment with the company may be terminated:

- Reference check
- Pre-employment drug testing
- Health assessment (where relevant to your ability to perform the position)
- Criminal history and check

I consent to the company conducting the above tests and checks and contacting any referees that I have provided. I agree that I will pay for any medical, I agree to attend, but ultimately not attended by my choosing.

I declare that the answers to the questions in this application, and any further information I may provide during the recruitment process, are true and correct and provide a balanced and complete view of the details relevant to my suitability for employment with Brett Marsh Transport Ltd. I understand that any incorrect, misleading or omitted material information may disqualify me from appointment, or if appointed, that my employment with the company may be terminated.

Name: _____ Signature: _____

Date: _____

Please complete this form and provide all relevant documents – including Curriculum Vitae, two copies of drivers license, completed third party criminal history form and any other relevant documentation.